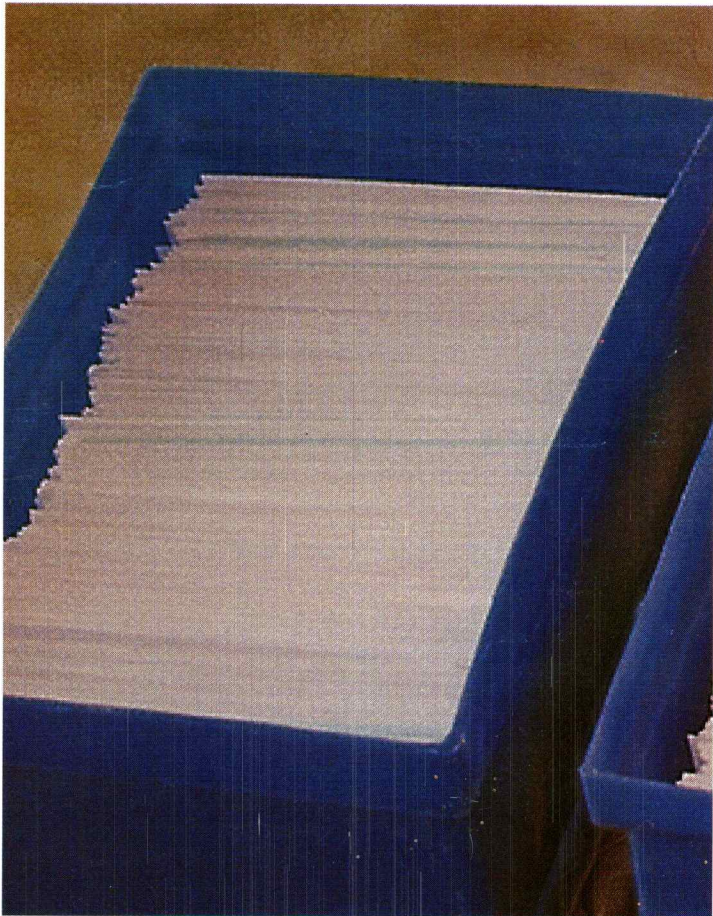


Bulk Mail

The convenient service that saves your company time and money!



- Cost effective
- Flexible
- Additional savings possible

BotswanaPost 

We will deliver

Bulk Mail gives you the opportunity to achieve discounts on normal postage when you post large volumes of mail. Any company that mails 500 or more items at one time can benefit from this service.



Use Bulk Mail!

- Bulk Mail is **cost-effective** - your company can make significant savings on the cost of standard mail.
- **Accessible savings** - lodgement of local mail as low as 500 items qualify.
- Bulk Mail is very **convenient** – there is no need to affix stamps or to frank mail items.
- **Additional Savings** - we can provide you with a numeric Post Office code to make your sort simpler and to allow you to achieve greater discounts.
- **Credit Payment** - if you regularly lodge very high volumes of mail you may be entitled to a credit payment account.
- Bulk Mail is **flexible** - we will always try to accommodate your company's different business needs
- **We will deliver** - we aim to deliver to all urban areas next working day, and to all other areas within 3-4 days

Step by Step Handling of Bulk Mail

- Include identical mail pieces together.
- Face your mail address side up. If you are using window envelopes, please check that the address is clearly visible.
- Pre-sort by town and Post Office to achieve further discounts.
- Present in trays, boxes or bundles (if you are mailing extra large items in mailbags).
- Complete a Posting Statement form and include it with your lodgement.
- Lodge your mail at the Sorting Centres, Post Offices or let us pick it up for you.

Note: To achieve the bulk mail discount, these steps must be complied with.

If you have any inquiries about this service please phone us toll free on 0 800 33 55 77