

Statutory Instrument No. 28 of 1982

**POST OFFICE ACT, 1980**  
(10 of 1980)  
**POST OFFICE (POSTAGE AND MISCELLANEOUS CHARGES)**  
**(AMENDMENT) REGULATIONS, 1982**  
(Published on 19th March, 1982)

**ARRANGEMENT OF REGULATIONS**

**REGULATION**

1. Citation and commencement
2. Amendment of Schedule to S.I. 130 of 1980

IN EXERCISE of the powers conferred on the Minister of Works and Communications by section 56 of the Post Office Act, 1980, the following Regulations are hereby made —

1. These Regulations may be cited as the Post Office (Postage and Miscellaneous Charges) (Amendment) Regulations, 1982, and shall come into operation on 1st April, 1982. Citation and commencement
2. The Schedule to the Post Office (Postage and Miscellaneous Charges) Regulations, 1980, is amended by substituting — Amendment of Schedule to S.I. 130 of 1980
  - (a) for the charges listed beneath the heading "RATES OF POSTAGE — SURFACE MAIL" the following new charges —

<i>Class of Mail Matter</i>	<i>Weight</i>	<i>Within Botswana</i>	<i>Lesotho, Malawi, Namibia, South Africa, Swaziland and Zimbabwe</i>	<i>All other countries</i>
		P t	P t	P t
Letters	Up to 20 g	7	8	25
	Above 20 g up to 50 g	11	12	—
	Above 50 g up to 100 g	14	20	45
	Above 100 g up to 250 g	21	40	70
	Above 250 g up to 500 g	40	80	1,40
	Above 500 g up to 1 000 g	75	1,40	2,50
	Above 1 000 g up to 2 000 g	1,38	2,00	4,00
Post Cards		5	6	15
Printed Papers	Up to 20 g	6	6	12
	Above 20 g up to 50 g	9	9	—
	Above 50 g up to 100 g	12	12	25
	Above 100 g up to 250 g	17	25	40
	Above 250 g up to 500 g	34	45	65
	Above 500 g up to 1 000 g	52	75	1,15
	Above 1 000 g up to 2 000 g	92	1,10	1,70
	For each additional 1 000 up to a maximum of 5 000 g	40	60	70
	Small packets			
Up to 100 g	12	14	30	
Above 100 g to 250 g	17	29	45	
Above 250 g up to 500 g	34	50	70	
Above 500 g up to 1 000 g	50	80	90	
Literature for the Blind		Free	Free	Free"

(b) for the charges listed beneath the heading "RATES OF POSTAGE – AIRMAIL" the following new charges –

<i>"Countries</i>	<i>Letters per 10 g</i>		<i>Post-cards</i>		<i>Aero-grammes</i>		<i>Printed Papers (Second Class Mail) per 10 g</i>	
	<i>P</i>	<i>t</i>	<i>P</i>	<i>t</i>	<i>P</i>	<i>t</i>	<i>P</i>	<i>t</i>
<b>AFRICA</b>								
(a) Lesotho, Malawi, Namibia, South Africa, Swaziland and Zimbabwe	10		8		10		7	
(b) All countries in the continent including the islands of Mauritius, Reunion, Seychelles but excluding countries mentioned in (a)	25		15		22		15	
<b>EUROPE</b>								
All countries including USSR, islands in the Mediterranean, the Azores, Canary Islands, Iceland and Madeira	25		20		23		15	
<b>MIDDLE EAST</b>								
Bahrein, Dubai, Iran, Iraq, Israel, Jordan, Kuwait, Lebanon, Muscat, Saudi Arabia, Sharjah, Syria and Turkey	35		20		30		20	
<b>INDIAN REGION</b>								
Afghanistan, Bangladesh, Burma, India, Pakistan, Sri Lanka, Singapore and Thailand	35		25		30		20	
<b>AMERICAS</b>								
Canada, United States, Central and South America and Carribean Islands	35		25		30		20	
<b>PACIFIC AND FAR EAST</b>								
China, Japan, Korea and islands in the Northern and Southern Pacific Ocean not mentioned elsewhere	35		28		30		20	
<b>AUSTRALIA</b>								
Australia, Papua New Guinea and New Zealand	35		28		30		20"	

(c) for the entries set out beneath the heading "LIMITS OF WEIGHTS AND DIMENSIONS OF POSTAL ARTICLES" the following new entries –

<i>"Class of Article</i>	<i>Maximum weight</i>	<i>Maximum dimension</i>	<i>Minimum dimension</i>
Letters	2 kg	Length, with and depth combined 900 mm but the greatest dimensions may not exceed 600 mm. In roll form: length plus twice the diameter 1040 mm but the greatest dimension may not exceed 900 mm.	Surface measurement not less than 900 mm × 140 mm. In roll forms: length plus twice the diameter 170 mm but the greatest dimension may not be less than 100 mm.
Post-cards		105 mm × 148 mm with a tolerance of 2 mm	As for letters
Printing Papers	5 kg	As for letters	As for letters
Literature for the Blind	7 kg	As for letters	As for letters
Small packets	1 000 g	As for letters	As for letters
All articles for express delivery	2 kg	As for letters	As for letters
Parcels	10 kg	length, with and depth combined 2 m but the greatest dimension may not exceed 1 m	As for letters

(d) for the charges listed beneath the heading "SPECIAL CHARGES" the following new charges –

	P t
"1. Registration of a postal article	30
2. Compulsory registration of a postal article posted out of course	45
3. An advice of a delivery of a registered postal item or an insured parcel	25
4. Acceptance of postal articles other than registered articles and parcels after closing of the mail per article	30
5. Acceptance of registered articles and parcels after closing of the mail	40
6. Parcel posted in a posting box	20
7. Demurrage on a parcel (after 10 days)	10
8. A certificate of posting a parcel	10
9. Enquiry in regard to a postal item or in respect of each postal order or money order enclosed in an unregistered letter where the counterfoil or MO/PO can be produced or the number of PO/MO furnished	40
10. The exchange of one denomination of postal stamps or postal stationery for another 6% of the value of stamps or stationery with a minimum charge of 20t	5% of the value of stamps or stationery with a minimum charge of 20t

11. Registration of a news paper with the Director	10,00
12. For a stamp duty clearing of a parcel article through the customs	20
13. Search fee for letters	20
14. Taxation of express letters posted out of course	25
15. Stoppage of a parcel during transmission through the post and delivery thereof from the office at office at which stoppage is effected	07
16. A postal item delivered to the licensee in accordance with the provisions of the business reply service (It plus the postage)"	

(e) for the charges listed beneath the heading "OTHER POSTAL CHARGES" the following new charges –

	P t
"1. International reply coupons	40
2. Aerogramme forms	07
	20
3. Registered Envelopes	07
4. Post-cards	02"

(f) for the charges listed beneath the heading "CASH ON DELIVERY PARCELS" the following new charges –

	P t
"1. Cash on delivery fee up to and including P5	30
Over P5 up to and including P10	60
Over P10 up to and including P15	70
Over P15 up to and including P20	80
Over P20 up to and including P25	90
Over P25 up to and including P30	1,15
Over P30 up to and including P40	1,25
Over P40 up to and including P50	1,40
Over P50 up to and including P60	1,50
Over P60 up to and including P70	1,60
Over P70 up to and including P80	1,85
Over P80 up to and including P90	2,05
Over P90 up to and including P100	2,30
2. Fee for reduction of trade charges	35
3. Handling charges for C.O.D. parcels delivered –	
Parcels with a trade charge value up to P50	85
Parcels with a trade charge value up to P100	1,15
Parcels with a trade charge value up to P200	1,70
Parcels with a trade charge value up to P300	2,30
Parcels with a trade charge value up to P400	2,90
4. Search fee. Inquiry regarding the payment – Trade charges	35"

(g) for the charges listed beneath the heading "PARCEL POST AIRMAIL RATES" the following new charges –

	<i>“Charge for first 500 g</i>	<i>Per 500 g thereafter</i>
	P t	P t
Algeria	7,20	3,00
Angola (service suspended)		
Argentina	12,20	7,00
Australia (including Cocos, Christmas and Norfolk Islands)	6,15	4,50
Austria	5,60	3,20
Belgium	8,40	3,60
Brazil	15,00	6,50
Canada	6,50	5,00
China (People's Republic)	9,30	6,30
Cyprus	9,40	6,00
Denmark	5,90	3,60
Egypt	9,40	4,00
Ethiopia	8,70	4,50
Finland	7,40	3,40
Gambia	8,85	4,85
Germany, Federal Republic	5,80	3,40
Germany, Democratic Republic	8,60	3,60
Ghana	8,80	4,60
Great Britain and Northern Ireland	8,20	3,50
Greece	7,40	3,10
Hong Kong	6,30	4,00
India	8,50	5,10
Ireland/Eire	5,45	3,65
Israel	7,10	4,50
Italy	6,80	3,15
Ivory Coast	7,80	4,40
Japan	8,65	5,30
Kenya	5,10	2,10
Korea	8,00	5,60
Kuwait	6,80	4,10
Lesotho	4,50	0,90
Liberia	5,60	3,40
Malagasy	5,20	1,45
Malawi	5,30	1,30
Malaysia	9,30	6,90
Malta	7,80	4,15
Mauritius	7,45	4,70
Mexico	8,50	6,40
Morocco	5,90	3,90
Mozambique	4,00	1,10
Netherlands	6,55	3,45
New Zealand	7,50	4,90
Nigeria	7,50	4,70
Norway	7,40	3,80
Pakistan	8,00	4,95
Phillippines	6,70	4,40

Portugal	6,70	3,30
Saudi Arabia	8,40	4,70
Senegal	8,25	4,50
Sierra Leone	7,90	4,90
Singapore	7,10	4,80
Somalia	5,75	2,00
South Africa	4,20	1,50
Spain	7,10	3,50
Sri Lanka	9,90	5,50
Sudan	8,65	4,30
Swaziland	2,45	0,80
Sweden	7,60	3,70
Switzerland	6,05	3,25
Taiwan	7,50	4,80
Tanzania	6,40	1,85
Turkey	7,10	3,60
Uganda	4,10	1,80
U.S.S.R.	10,80	4,50
U.S.A. (Including Alaska, Hawaii, Puerto Rico and Virgin Islands)	6,90	4,90
Yugoslavia	6,90	3,40
Zaire	3,60	1,80
Zambia	5,20	1,20
Zimbabwe	2,25	1,00"

(h) for the charges set out beneath the heading "PARCEL POST RATES – SURFACE MAIL" the following new charges –

	<i>"Up to 1 kg</i>	<i>Over 1 kg</i>	<i>Over 3 kg</i>	<i>Over 5 kg</i>
		<i>up to 3 kg</i>	<i>up to 5 kg</i>	<i>up to 10 kg</i>
	P t	P t	P t	P t
Within Botswana	55	1,15	2,30	4,60"

(i) for the fees listed beneath the heading "INSURANCE FEES ON PARCELS" the following new fees –

	<i>"Limit of</i>	<i>Fee</i>
	<i>Compensation</i>	
	P t	P t
1. Service in Botswana	50,00	30
	100,00	60
	200,00	1,15
	300,00	1,75
	400,00	2,30
2. Service to South Africa, Lesotho and Swaziland	50,00	40
	100,00	1,15
	200,00	2,30
	300,00	3,45
	400,00	4,60

3. Service to Zambia and Zimbabwe	50,00	40
	100,00	1,15
	120,00	1,40

Notes: (1) In addition to parcel postage rates, insurance fees shall be paid.  
(2) Insured Parcel Service operates on specific agreements with other Postal Administrations and at the moment the above are the only Administrations and at the moment the above are the only Administrations with whom agreements have been entered into."

(j) for the entries set out beneath the heading "EXPRESS DELIVERY SERVICE" the following new entries –

"(a) Within Botswana A handling charge of 25t for each item in addition to the usual postage, plus a delivery fee of 30t up to a maximum delivery area of 3 km.

(b) Outside Botswana A handling charge of 35t per item in addition to the usual postage. Items for express delivery in the following countries are accepted in respect of letters post-cards, aerogrammes, printed matter and small packets –

Australia	*Lesotho
Belgium	*Mozambique
Denmark	Norway
Egypt	Portugal
France	South Africa
Germany, Federal Republic	Spain
Ghana	*Swziland
Greece	Sweden
Holland	Switzerland
Israel	United Kingdom
Italy	U.S.A.
Kenya	Zaire
and in respect of parcels –	
Denmark	Norway
France	Portugal
Germany, Federal Republic	South Africa
Holland	Swaziland
Kenya	Sweden
Lesotho	Switzerland
	United Kingdom

\*Printed papers are also accepted for express delivery in these countries."

(k) for the entries set out beneath the heading "MONEY ORDERS" the following new entries –

“1. Money Order Commission — Table of Rates

<i>Amount of money order</i>	<i>Botswana</i>		<i>Other countries</i>	
	<i>P</i>	<i>t</i>	<i>P</i>	<i>t</i>
10t up to P50,00		70		1,40
P50,01 up to P75,00		—		1,60
P50,01 up to P100,00		1,40		—
P100,01 up to P150,00		1,85		—
P150,01 up to P200,00		2,30		—
P200,01 up to P250,00		2,65		—
P250,01 up to P300,00		3,00		—
P300,01 up to P350,00		3,45		—
P350,01 up to P400,00		4,00		—
P400,01 up to P450,00		4,60		—
P450,00 up to P500,00		5,20		—

NOTE: RESTRICTION OF EXTERNAL MONEY REMITTANCES

In terms of the Exchange Control Regulations, no remittance shall exceed P75,00, that being the maximum amount which may be transferred in any month to countries outside Botswana.

2. The charges for the telegraphic advice of a money order —  
money order commission and an additional transmission charge as applicable to the destination.
3. Fee for the alteration of the name of the payee or remitter —
  - (a) by post 30t
  - (b) by telegraph Cost of the telegram plus the alteration fee
4. Fee for an advice of payment of a money order —
  - (a) (i) by post 15t
  - (ii) by telegraph Cost of the telegram plus advice of payment fee
  - (b) Foreign (i) by post 40t
  - (ii) by telegraph Cost of the telegram advice including the words “ADVICE PAYMENT” plus the advice of payment fee
5. Fee for the stoppage of payment of a money order —
  - (a) by post (within Botswana only) 20t
  - (b) by telegraph (within Botswana only) Cost of the telegram plus the stoppage fee
6. Fee for the repayment of a money order to the remitter —
  - (a) by post Amount of a further commission at rates shown in paragraph 1
  - (b) by telegraph Amount of a further commission and in addition the cost of the telegram
7. Fee for the transfer of payment of a money order to a different post office —
  - (a) by post Amount of a further commission at the rates shown in paragraph 1
  - (b) by telegraph Amount of a further commission and in addition the cost of the telegram



8. Fee for the issue of a new money order in place of a void money order –  
 (a) by post Amount of a further commission at rates shown in paragraph 1  
 (b) by telegraph Amount of a further commission plus the telegram charges
9. Fee for the issue of a duplicate money order 40t”  
 (l) for the entries set out beneath the heading “POSTAL ORDERS” the following new entries –

“1. Rates of Commission –

<i>Denomination</i>		<i>Commission</i>	
P	t	P	t
	10		2
	20		5
	30		6
	40		6
	50		7
	60		7
	70		8
	80		9
	90		9
	1,00		12
	2,00		18
	4,00		35
	5,00		40
	10,00		50
	20,00		60

2. Fee for the repayment of a Botswana postal order to the remitters) Amount of  
 3. Fee for the issue of a duplicate Botswana postal order further commis-  
 4. Fee for the extension of a Botswana postal order after the expiry of) sion at the  
 the period of validity ) rates specified  
 in paragraph 1.”

and

- (m) for the entries set out beneath the heading “PRIVATE BOXES AND BAGS” the following new entries –

“1. PRIVATE BOXES

	P	t
(a) Annual Rent (1st January – 31st December)	12,00	
(b) For a period commencing on any date from 1st April to 31st December – on a quarterly basis	3,00	
(c) For each additional key	3,50	
(d) New lock and keys	12,00	
2. PRIVATE BAGS		
(a) Cost of a bag	23,00	
(b) Annual Rent (1st January – 31st December)	24,00	
(c) Conveyance fee on bags not collected at a post office – per annum	25,00”	

MADE this 11th day of March, 1982.

C.W. BLACKBEARD,  
 Minister of Works and Communications.