

MAIL & PACKETS	ZONE 1	ZONE 2		ZONE 3		ZONE 4		ZONE 5	
SIZES/WEIGHT	BOTSWANA	SADC REGION		REST OF AFRICA		EUROPE		REST OF THE WORLD	
	Surface	Air	Surface	Air	Surface	Air	Surface	Air	Surface
< 2.0	17.10	182.10	150.70	237.20	186.20	397.20	373.10	338.70	336.50
< 3.0	22.30	217.70	175.00	299.10	241.80	510.30	464.90	458.80	454.30
< 4.0	29.70	253.30	199.30	360.60	297.40	623.30	556.60	578.80	572.20
< 5.0	38.20	289.00	223.70	422.80	353.00	736.50	648.60	698.90	690.10
< 6.0	46.80	324.60	248.10	484.60	408.40	849.50	740.30	819.10	807.80
< 7.0	55.10	360.10	272.50	546.50	464.00	962.70	832.00	939.20	925.80
< 8.0	63.60	395.80	296.80	608.30	519.50	1075.80	923.80	1059.20	1043.60
< 9.0	72.20	431.40	321.20	670.10	575.10	1188.80	1015.50	1179.30	1161.50
< 10.0	80.50	467.10	345.40	731.90	630.70	1302.00	1107.30	1299.40	1279.30
< 11.0	89.00	503.00	370.20	793.80	686.30	1417.20	1201.30	1421.00	1398.80
< 12.0	97.60	539.10	394.70	855.60	741.80	1532.60	1295.50	1542.60	1518.20
< 13.0	106.00	575.00	419.30	917.40	797.30	1648.00	1389.50	1664.30	1637.90
< 14.0	114.50	611.10	444.10	979.20	852.80	1763.40	1483.70	1785.90	1757.40
< 15.0	123.00	647.00	468.70	1041.00	908.40	1878.80	1577.80	1907.50	1876.80
< 16.0	131.50	683.10	493.20	1102.90	964.00	1994.00	1671.90	2029.10	1996.30
< 17.0	139.90	719.20	518.00	1164.70	1019.60	2109.40	1766.10	2150.70	2115.70
< 18.0	148.40	755.00	542.60	1226.40	1075.00	2224.80	1860.10	2272.30	2235.30
< 19.0	156.90	791.10	567.20	1288.30	1130.60	2340.10	1954.30	2393.90	2354.80
< 20.0	165.40	827.10	591.90	1350.10	1186.10	2455.40	2048.40	2515.50	2474.20
< 21.0	173.80	863.20	616.60	1411.90	1241.80	2570.80	2144.00	2637.10	2593.60
< 22.0	182.40	897.10	641.20	1473.80	1297.30	2686.20	2239.40	2758.80	2713.30
< 23.0	190.70	935.10	665.80	1535.60	1352.80	2801.50	2335.00	2880.40	2832.70
< 24.0	199.20	971.20	690.40	1597.30	1408.30	2916.90	2430.60	3002.10	2952.20
< 25.0	207.80	1006.50	715.00	1659.20	1463.90	3032.20	2526.20	3123.70	3071.80
< 26.0	216.30	1043.20	739.80	1721.10	1519.40	3147.50	2621.50	3245.20	3191.20
< 27.0	224.60	1079.20	764.30	1782.80	1575.10	3262.90	2717.10	3367.00	3310.70
< 28.0	233.20	1114.60	789.00	1844.60	1630.50	3378.20	2812.70	3488.50	3430.10
< 29.0	241.70	1151.20	813.60	1906.50	1686.10	3493.50	2908.10	3610.20	3549.80
< 30.0	250.30	1187.20	838.20	1968.20	1741.60	3608.90	3003.70	3709.80	3669.30

POSTAL BOXES	Annual Rent	New Lock & Keys	PRIVATE BAGS	Annual Rent	New Bags Charge	Lock & Key	Conveyance
Individuals	145	125	Individuals	665.50	405	150	675
Postal Agencies	75	125	Govt/Parastatals	2,035	405	150	675
Govt/Parastatals	1,545	205	Businesses	748	405	150	675
Businesses	410	205					

Penalty Fee	Boxes	Private Bags
Individual	4.80 per day up to a maximum of 33 days (145.00)	5.50 up to 33 days (181.50)
Business	5.50 up to 33 days (165.00)	5.50 up to 33 days (181.50)
Parastatal / Government	11.05 per day up to 33 days (365.00)	12.20 per day up to 33 days (401.50)

BotswanaPost Tariff Guide

Effective from 19th August 2013



BotswanaPost 

We deliver, whatever wherever

LETTERS AND PACKETS		ZONE 1		ZONE 2		ZONE 3	ZONE 4	ZONE 5
ITEM	SIZES/ WEIGHT	BOTSWANA	SADC REGION		REST OF AFRICA	EUROPE	REST OF THE WORLD	
		Surface	Air	Surface	Air/Surface	Air/Surface	Air/Surface	
Letters								
	Standard	3.50	7.20	7.10	7.30	8.00	8.00	
	Large	5.40	7.80	7.40	8.50	10.40	10.60	
	Oversize	7.30	10.20	8.60	12.50	19.20	20.40	
	Registration	8.90						
Packets								
	Up to 500g	14.90	44.00	31.70	62.80	116.10	124.70	
	501 - 1000g	16.50	88.70	63.40	125.60	232.10	249.50	
	1001 - 1500g	17.80	133.10	95.00	188.50	348.20	374.20	
	1501 - 2000g	19.40	177.40	126.70	251.40	464.20	499.00	

INSURANCE FEES ON PARCELS

List of Compensation	Botswana	RSA, Lesotho Swaziland	Zambia Zimbabwe
50	4.70	5.80	5.80
100	8.30	14.20	17.20
120	14.20	27.20	20.50
200	14.20	27.20	N/A
300	19.90	41.70	N/A
400	25.00	49.60	N/A
1000	58.00	N/A	N/A

MONEY ORDERS

	Domestic (BWP)	International (BWP)
0.01-300.00	20.60	35.90
300.01-1,000.00	26.40	54.00
1,000.01-1,600.00	48.80	89.90
1,600.01 and above	For each P100.00 or fraction there over P1,600 add each charge to the rate	
Change of recipient	18.80	
Change of Location	37.70	
Cease payment & refund	18.80	
Advice of payment	18.80	

POSTAL ORDERS

Value	0.50 – 5.00	10.00 – 100
Commission	23.30	35.65

OTHER SERVICES

Registration fee	8.90
Registered envelope	2.90
Advice of delivery	17.70
Demurrage on Parcels	17.70
Cash on Delivery	14.90
International Reply Coupon	14.90
International Express Delivery	17.70
Customs Handling Charge	5.20
Registration of Newspaper	1034.00
Transmission charge (local)	10.30
Transmission charge (Intn'l)	31.00
Taxation	4.50

Zone 1 Local Botswana

Zone 3 Rest of Africa

Zone 4 Europe

Zone 5 Rest of the world (North & South America, Middle East, Asia and Oceania)

Zone 2 SADC Countries
Angola, DR Congo, Lesotho, Malawi, Namibia, Mauritius, Mozambique, Tanzania, Seychells, Swaziland, South Africa, Zambia, Zimbabwe

EMS (EXPRESS MAIL SERVICE)

WEIGHT (KG)	LOCAL	RSA	SADC	REST OF AFRICA	EUROPE	REST OF THE WORLD
0.5	48.20	107.60	156.10	177.50	184.30	218.20
1.0	54.80	114.60	171.10	207.20	214.00	262.40
1.5	61.30	121.70	185.90	237.10	243.70	304.90
2.0	67.80	128.70	200.90	266.80	273.40	348.90
2.5	74.40	135.70	215.80	296.50	303.10	392.00
3.0	80.90	142.90	230.70	326.20	332.80	436.00
3.5	87.50	150.00	245.60	355.90	362.50	479.60
4.0	93.90	157.00	260.50	385.60	392.20	523.20
4.5	100.40	164.10	275.40	415.40	421.90	567.10
5.0	107.00	171.10	290.30	445.10	451.60	610.40
5.5	113.50	178.20	305.30	474.80	481.30	654.00
6.0	120.10	185.20	320.20	504.50	511.00	698.10
6.5	126.60	192.30	334.60	534.30	540.70	741.00
7.0	133.20	199.30	350.00	564.00	570.40	784.60
7.5	139.70	206.40	365.00	593.60	600.10	828.20
8.0	146.20	213.50	379.80	623.40	629.80	871.80
8.5	152.80	220.60	394.80	653.20	659.50	915.20
9.0	159.30	227.60	409.30	682.90	689.20	958.80
9.5	165.80	234.70	424.60	712.60	718.90	1002.30
10.0	172.40	241.70	439.60	742.40	748.60	1045.90
10.5	178.90	248.80	454.40	772.10	778.30	1089.60
11.0	185.50	255.80	468.90	801.80	808.00	1133.00
11.5	192.00	262.90	484.20	831.20	837.70	1176.70
12.0	198.60	269.90	499.20	861.30	867.40	1220.20
12.5	205.00	277.00	514.00	891.00	897.10	1263.50
13.0	211.50	284.10	529.00	920.70	926.80	1299.00
13.5	218.10	291.20	544.00	950.40	956.50	1350.90
14.0	224.60	298.20	558.90	980.10	986.20	1394.50
14.5	231.10	305.30	573.30	1009.80	1015.90	1438.00
15.0	237.70	312.30	588.70	1039.60	1045.60	1481.60
15.5	244.20	319.40	603.60	1069.30	1075.30	1525.20
16.0	250.80	326.50	618.50	1099.10	1105.00	1568.70
16.5	257.30	333.50	633.40	1128.80	1134.70	1612.20
17.0	263.90	340.60	648.30	1158.50	1164.40	1655.60
17.5	270.40	347.70	663.30	1188.20	1194.10	1699.00
18.0	276.90	354.80	678.20	1217.90	1223.80	1743.00
18.5	283.50	361.80	693.10	1247.70	1253.50	1786.50
19.0	290.00	368.90	708.00	1277.40	1283.20	1829.50
19.5	296.50	375.80	722.90	1307.10	1312.90	1873.60
20.0	303.10	382.90	737.80	1336.80	1342.60	1916.50

All rates are calculated by 0.5kg increments. Maximum weight is 30kg.